

TOWN OF THORNTOWN  
TOWN COUNCIL MEETING  
February 6, 2023  
7:00 PM

The February 6, 2023, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield, at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield, Council	Dax Norton, Consultant
Dave Williams, Council	Frank Clark, Marshal
Bruce Burtner, Council	Robby Viergutz, Deputy
Shawn McClintock, Council	Max Allen, USB
Larry Truitt, Council	0 citizens
Koren Gray, Clerk/Treasurer	

**Presentations/Guests:**

None

**Public Comments/Concerns:**

Max Allen, USB, would like a review of how the MS Consultants 2022 invoice was divided and paid.

**Consent Agenda:**

None

**Public Hearing:**

No hearing

**Department/Board and Commissions Reports:**  
(NO REPORTS THE FIRST MONDAY OF THE MONTH MEETING)

**Advisory Plan Commission:**

**Police:**

**Fire:**

**Utilities:**

**Park Board:**

**Storm Water Board:**

**Clerk/Treasurer:**

**Consultant Report:**

**Consent Agenda:**

No agenda

**New Business:**

Sara Fairfield brought up a potential Park Board member. Emily Ballant is interested in being a member of the Board. Sara made a motion to appoint Ms. Ballant. Shawn made a second. Motion passed 5-0. Welcome, Emily!

Council President feels now is the time to gather all boards and have an administrative workshop. This workshop will share all processes and procedures and the expectation of each unit. This meeting will be held Saturday, February 25, 2023, 9:00 am, at the Town Hall in Thorntown. A 48-hour notice to the public is required for this meeting. Those included will be Town Council, Utility Board, Park Board, Advisory Planning Commission, Board of Zoning Appeals, and Clerk Treasurer.

**Unfinished Business:**

Council considered approval of Renewal of Professional Services Contract (Planning Services On-Call) with MS Consultants. Sara made a motion to approve the renewal. Shawn made a second. Motion passed 5-0.

Council considered the approval of a new Town Staff Position and Hiring Process (Building Inspector/Code Enforcement/Facility Maintenance Operator). Dave made a motion to approve. Larry made a second. Motion passed 5-0. The ad will run and applications be accepted from this week until April 1. The plan will be to hire by April 15, 2023.


Council President advised the second meeting of the Strategic Round Tables will be held February 27, 6:30 pm, at the Sugar Creek/Thorntown Fire Department. The Council will not attend this gathering.

The remainder of the evening was used to discuss future planning of the Town of Thorntown. The Council is working on setting priorities long term and short term. A few things mentioned to put on the list: making sure our codes are up to date, update our Comprehensive Plan, Master Plan for Wastewater/Stormwater, Electric/Water Master Plan, and determine capital projects.

**Adjournment:**

With no other business to be presented, Sara made a motion to adjourn the meeting at 8:28 pm. Larry made a second. Motion passed 5-0.

  
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Sara Fairfield  
Council President

  
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Koren Gray  
Clerk/Treasurer

Date: 2/20/23