

TOWN OF THORNTOWN
TOWN COUNCIL MEETING
May 16,, 2022
7:00 PM

The May 16, 2022, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield, at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield – Council	Amy Nooning, Attorney	Lisa Vitaniemi – Park Board
Bruce Burtner - Council	Dax Norton – MS Consultants	Mark Sullivan – Midwestern Eng.
Dave Williams - absent	Gary Moody - Utility	Monte Striegel – Striegel Constr.
Shawn McClintock – Council	Frank Clark – Marshal	George Gideon – Utility Board
Larry Truitt –Council	Derek Babcock - Deputy	Nic White - APC
Koren Gray – Clerk/Treasurer	Brandon Watts - Kleinpeter	Joseph Wells – Wells Services
		8 Citizens

Bruce Burtner made a motion to accept the minutes from the April 16, 2022, meeting. Larry made a second. Motion passed 4-0.

Presentations/Guests:

Brandon Watts from Kleinpeter Consulting presented a report advising Kleinpeter Consulting Group, LLC has completed the needed reviews regarding Labor Standards for the Wastewater Utility improvements.

Mark Sullivan, Midwestern Engineering, presented claims regarding the Wastewater Utility improvements. \$1,068,365.84 is due Striegel Design & Construction as pay application #4, and \$24,483.38 is due Midwestern Engineering. There is a total retainage of \$95,273.90 to date. Larry made a motion to allow payment to Striegel Design with Bruce making a second. Motion passed 4-0. Shawn made a motion to allow payment to Midwestern Engineering with a second from Larry. Motion passed 4-0. Gary Moody and Mark have been working on the electrical for the construction site. Gary quoted \$21,266.16 for the electrical. There will be an additional charge from Striegel for digging a trench for the electrical.

Joseph Wells, Wells Services, gave a summary of Ordinance 2022-11 Establishing a Fixed Asset Ordinance for the Town of Thorntown. This is part of the fixed asset inventory that is required from the State Board of Accounts. Town Attorney, Amy Nooning, reviewed aloud particular portions of the ordinance. This was the first reading of Ordinance 2022-11. The 2nd reading will be June 6, 2022.

Public Comments/Concerns:

Glen Jewell, Lisa Mohler, and Angie Moody reported that WAVE has teamed up with Freedom Church for Service Day, July 16, 2022. On this special day kids will receive school supplies, food, haircuts and participate in fun activities. The group is requesting to use Market Street (to the east of Town Hall) for this event. Larry made a motion to allow street closure for the Service Day. Shawn made a second. Motion passed 4-0. Market Street between Main and Plum will be closed July 16, between 8:00 am and 5:00 pm.

WAVE also requested a renewal on their lease for the second story of the Town Hall. Council will review the current lease. WAVE also announced they have their own electric meter.

Heather and Greg Carney attended the Council meeting to ask questions regarding a neighbor who doesn't keep their lawn at a low level.

Department/Board and Commissions Reports:

Utilities:

Gary is planning to order the paint and paint the parking lines in the downtown area. Dax advised he would check with the state about painting the lines. The state uses a special product.

Park Board:

Lisa announced the summer program will begin June 1. She has submitted paperwork to obtain 501c3. The Park Board is taking care of proper paperwork for teens to help with the summer activities. The Board has many things on their agenda and will address them as time allows.

Sara thanked Gary and the Utility guys for mowing the trail.

Advisory Plan Commission:

Dax gave the report for APC. At the last APC meeting they had good discussion on several topics. They are working on the permit application (it will be fillable online). They are also discussing Building Inspector and Planning Services.

Storm Water Board:

Mike Kleinpeter advised that a Stormwater grant was becoming available through OCRA. Dax is knowledgeable of the grant as well. Sara would like to talk with Mark Sullivan regarding plans Midwestern Engineering had previously provided to see if those plans would be helpful for a Stormwater grant.

Police:

Marshal Clark asked if the surplus vehicle (2015 Dodge) could be traded in on another vehicle. Yes, it can.

The PD has re-organized the office department area. They are running out of room. Their evidence room is also in need of more space.

Fire:

Nothing

Clerk/Treasurer's Report:

The CT will be emailing the April month end reports.

The CT has received an invoice from Mike Martin for Donley Safety. These are items that were ordered before the end of the year (2021) and it was the Fire Chief's intention they be paid from 2021 funds. The correct communication did not occur between the Fire Chief and the CT to encumber the funds. The CT is requesting to pay for the invoice, \$6825.20, from the Town savings portion of the LIT Fund. Shawn made a motion to allow the expense from the LIT Public Safety Fund. Bruce made a motion. Motion passed 4-0.

Koren advised the Lebanon Postal Service has contacted the Town Hall advising the property owner of 116 S. B Street, needs new addresses as he is transforming the unit into two apartments.

Bruce made a motion to assign 116-A for the downstairs (ground floor) apartment, and 116-B for the second story apartment. Larry made a second. Motion passed 4-0.

Unfinished Business:

Ordinance 2022-6 was presented for its second reading. This Ordinance allows for the Street Department to receive the 3% raise for the year 2022. This will be retroactive to January 1, 2022. Bruce made a motion to accept the Ordinance 2022-6. Larry made a second. Motion passed 4-0.

Shawn spoke with Christine Sterle at the Thorntown Public Library regarding the snow plowing of the parking lot. The Library does not wish to renew the contract between the Town and the Library. The Library will take care of all snow plowing.

The Council was to consider an agreement for cash rent of 6+ acres at the lagoon site. No bids have been received at this time.

New Business:

The first reading of Ordinance 2022-9 was heard. This ordinance establishes the authorized depository of the Home National Bank.

The first reading of Ordinance 2022-10 was heard. This ordinance authorizes the investment of town funds.

The first reading of Ordinance 2022-7 and 2022-8 were heard. These ordinances establish the waterworks rates and electric rates due to the repeal of the URT (Utility Receipt Tax). The 2nd reading and the hearing will be held June 6, 7:00 pm, at the Thorntown Town Hall. A full copy is on file at the Town Hall for review.

Ordinance 2022-11 was presented for the first reading. This ordinance adopts an asset inventory policy. There will be a second reading June 6, 2022.

A copy of the contract between The Town and MS Consultants was provided showing that Sims-Durken and MS Consultants are providing planning services to the Town.

Larry made a motion to accept our liability insurance renewal from NFP Property and Casualty Services including earthquake and terrorism for a total of \$38,062.00 Shawn made a second. Motion passed 4-0.

There was discussion regarding establishing Utility EDU Fees (Equivalent Dwelling Unit). Equivalent dwelling unit (EDU means a measurement of demand on district facilities equivalent to a typical single-family dwelling. Dax presented a sample ordinance for review.

A patron asked the CT about trailhead parking lot improvements. Sara asked Gary to get 3 quotes on paving said lot.

Other Business:

The Council President, Sara Fairfield, signed the Park agreement between the Park Board, The Town, and Wes Mikesell. Wes will be an independent contractor directing the Park Summer Program. The fee for this program will be paid from the Park Program appropriation. Bruce made a motion to accept the agreement. Larry made a second. Motion passed 4-0.

Dax asked Frank if he would like to pursue a police grant for additional staff. Frank would like to pursue the grant. Shawn made a motion for Dax to prepare the application. Larry made a second to the motion. Motion passed 4-0.

Claims were signed.

Adjournment:

With no other business to be presented, Bruce made a motion to adjourn the meeting. Shawn made a second. Motion passed 4-0.

Sara Fairfield
Council President

Koren Gray
Clerk/Treasurer

Date: _____