TOWN OF THORNTOWN

TOWN COUNCIL MEETING

May 20, 2024

7:00 PM

The May 20, 2024, meeting of the Council of the Town of Thorntown was called to order by Council President, Sara Fairfield at 7:00 pm. The meeting was held at the Thorntown Town Hall, 101 W. Main St., Thorntown, IN. The Council and citizens joined together in reciting the Pledge of Allegiance.

The following were in attendance:

Sara Fairfield, Council

Dave Williams, Council Frank Clark, Marshal

Bruce Burtner, Council

Shawn McClintock, absent Gary Moody, Utility Supt.

Larry Truitt, Council

Koren Gray, Clerk/Treasurer Drew Guenther, Bldg. Inspector

Peter DeMass – RDC

2 citizens

Guest Speakers: Dan Cutshaw, MS Consultants

Jeff Mann, K & K Fence

Tricia McClellan, REA

**Presentations/Guests:**

Jeff Mann**,** K & K Fence provided drawings and the lagoon area and samples of fencing and posts. Jeff explained the differences between residential fencing and commercial fencing. The decision should be made which materials are needed to secure the lagoons. Once that decision is made the new specs should be sent out for quotes.

Tricia McClellan explained the Park Impact Fee process and made a summary of Ordinance 2024-6, an Ordinance Establishing an Equitable Impact Fee for the purpose of Planning and Financing Park and Recreational Infrastructure to Serve New Development in Thorntown. The corporate boundaries of the town were used. This process requires potential growth percentages over 5 years. Any annexation will change these figures presented in the plan. Impact Fees are included in the building permit fees. Impact Fees will have their own account and cannot be used for other expenses.

Dan Cutshaw, MS Consultants provided a review of the services that MS Consultants provide. MS does not have another municipal advisor like Dax Norton. MS Consultants are strong in water and wastewater. The previous contract with MS Consultants for Municipal Operations consulting is cancelled. Dan presented several Task Orders to be considered. Task Order #1 – Planning Services, Task Order #2 – Sanitary Sewer Master Plan, Task Order #3 – Zoning Ordinance Update, Task Order #4 – Alley and Right-of-Way Mapping.

Sara made a motion to cancel the prior municipal consulting contract and accept the new Sewer Master Plan, Task Order #2, pending legal review. Larry made a second. Motion passed 4-0.

Sara made a motion to approve Task Order #1, Planning Services, pending legal review. Dave made a second. Motion passed 4-0.

Sara made a motion to approve Task Order #3, Zoning Ordinance Update, pending legal review. Dave made a second. Motion passed 4-0.

Sara made a motion to approve Task Order #4, Alley and Right-of-Way Mapping, pending legal review. Dave made a second. Motion passed 4-0.

Larry made a motion to allow the Council President sign the Task Orders, after legal review. Dave made a second. Motion passed 4-0.

**Public Comments/Concerns:**

None

**Department/Board and Commissions Reports:**

(NO REPORTS THE FIRST MONDAY OF THE MONTH MEETING)

**Police:** (Report previously submitted to Council)

Nothing to report

**Fire:**

No representative present

**Advisory Plan Commission:**

Nothing to report

**Building Inspector**:

Drew looked at the bridge on the trail and is working with Gene Doctor for repair.

**Utilities**:

Gary advised that Summers Fence quote is based on residential fencing products. Dan Cutshaw recommended commercial products.

There have been some problems with some valves and needed repair on the new lagoon equipment. Dan Cutshaw said he would help Gary with the situation.

Gary stated a new security camera is needed at the lagoon site.

**Park Board:**

No representative present. However, it was noted new flower pots have been placed along Main St., and the Sugar Creek 4H Club has planted flowers.

**Storm Water Board**:

Nothing to report

**Sanitary Sewer:**

Nothing additional to report

**Customary Items for Approval:**

Minutes, May 6, 2024 – Sara made a motion for approval. Bruce made a second. Motion passed 4-0.

Memorandum of Executive Meeting, May 6, 2024 – Sara made a motion for approval. Bruce Made a second. Motion passed 4-0.

Minutes, May 13, Special Meeting to rezone 113 N. Pearl St.– The APC made a favorable recommendation. Sara made a motion for approval. Larry made a second. Motion passed 4-0.

**Clerk/Treasurer:**

The Clerk/Treasurer would like further discussion regarding using ARPA funds to pay for health premiums. However, Koren would like Amy Nooning to be present for the conversation.

**Unfinished Business:**

Lagoon fencing specs – discussed earlier during K & K presentation

RDC appointments – tabled - Oksana from MS Consultants will be able to help with RDC

Council Policies and Procedures Manual – tabled

Sanitary Hot List – Gary presented quotes on hot spots.

Discuss Task Order #7 – Discussed earlier with Dan Cutshaw presentation. Task Order #7 from 2023 is considered void.

Town Clean-up Day – tabled

Quote from Pearson Ford – police vehicle – Frank also provided a quote on a 2024 Explorer and this vehicle is available now. Frank advised we don’t know the trade in value yet on the 2019 Tahoe. Sara made a motion to allow Frank to trade in the 2019 Tahoe. Larry made a second. Motion passed 4-0.

Alley/easement W. Bow St. – Drew advised the survey stakes are still posted. The situation has been taken care of.

Might E Hauling Sweeper quote – still in discussion

Pizza King alley – Colin Sullivan from BFS will be here June 3 with a proposal how to handle the pooling of water.

**New Business**:

No new business

**Other Business**:

Larry noted that Don Johnson contacted him about the tall grass in the Westfall Place area. Koren advised that Mr. Johnson also contacted her and she has contacted Arbor Homes. She will reach out again.

**Adjournment:**

With no other business to be presented, Sara made a motion to adjourn the meeting at 8:34 pm. Dave made a second. Motion passed 4-0.

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Sara Fairfield Koren Gray

Council President Clerk/Treasurer

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_